

Captain's Cove Homeowners Association, Inc

A deed restricted Community

ESTOPPEL REQUEST INSTRUCTIONS

Captain's Cove Homeowners Association. Inc's well only respond to and act upon a request from a Title company. No Buyers, Sellers, Real Estate Agents or Lawyers'

Step 1: download from the website www.captains-cove.com (Documents)

The ESTOPEL APPLICATION, Complete the entire form accurately. Please Note

- (a) The seller, Seller's may be a trust, we need the full name of the trust and its trustees.
- (b) Sellers, Seller's address as listed on the Lee County Property Appraiser website www.leepa.org/propertysearch.aspx It may not be the Property being sold, i.e., a trust, corporation or individual may own many properties
- (c) Buyer, Buyers (a) & (b) above applies to Buyers as well. The property being sold is not the address of the buyers until the property is closed. The buyer's domicile, unless the buyer is a tenant and has declared this address as the buyer domicile, if so, indicate as such.

Step 2: download from the website www.captains-cove.com (Documents)

ACKNOWLEDGEMENT and QUETIONAIRE Complete the entire form accurately.

Please Note

- (a) This form must be NOTARIZED
- (b) The Buyer must be given copies of Captain's Cove Homeowners Association. Inc's Deed of Restrictions, Bylaw's Articles of Incorporation and other recorded Documents. These documents can be found and downloaded from the web site at www.captains-cove.com (Documents)

Step 3: (a) Payment; An Estoppel Fee of \$150.00 is required to be paid in advance. A check from a Title Escrow Account is preferable, bank checks, certified check, money orders are ok, other types of checks may delay the issuance of the estoppel

- (b) Send the estoppel payment of \$150.00, the Estoppel Request and the completed and notarized Acknowledgement and Questionnaire to Captain's Cove Homeowners Association. Inc's P.O. Box 23 Bokeelia Fl. 33922